



No.Acad/Convocation/Gold Medal/ 440/2026-27

Date: 01/09/2026

To,

Sub: Enquiry for Supply of Customized Gold Medals for toppers for the upcoming Convocation

Dear Supplier/Vendor,

You are requested to quote your rates for Supply of Customized Gold Medals for toppers for the upcoming Convocation at the SVNIT Campus, Surat listed overleaf. The quotations may be sent to the in a sealed envelope and superscripted as "Quotation with reference to Enquiry No: Acad/Convocation/Gold Medal/ /2026-27, dtd.01/09/2026 for Supply of Customized Gold Medals for toppers for the upcoming Convocation". The sealed quotations should reach the Institute on or before **09/09/2026 at 5:00 P.M.** addressed to **The Dy. Registrar (Academic), Academic section, Administrative Building, S. V. National Institute of Technology, Ichchhanath, Surat-395007, Gujarat.** Quotations received beyond the last date will not be accepted.

The quotations should be furnished with the following information.

1. The rates specified in the quotation are for Supply of Customized Gold Medals for toppers for the upcoming Convocation as per the required features mentioned in the table on a **F.O.R. Institute** basis.
2. GST and any additional charges such as transportation F.O.R. SVNIT should be clearly specified at the concessional rates allowed to educational institutions as per the relevant notification of the Government.
3. The supply period is to be clearly mentioned in the quotation.
4. The vendor shall complete & clearing the order within **10 Days** of the receipt of purchase order.
5. The period of validity of the quotation should be at least 90 Days after last date to receive the quotation. Offer subject to a prior sale may please be avoided.
6. Generally, the payment will be made within a period of thirty days from the date of satisfactory completion of the supply & submission of bills and official procedure from the account section of the institute.
7. All concessions available to an educational institution should be specified and also taken into account while quoting the final price.
8. The mode of supply must be mentioned. The supply should be at F.O.R. SVNIT, Surat.
9. An offered quotation may be rejected if any ambiguity is found.
10. The acceptance of inquiry will rest with the competent authority (The Director, SVNIT, Surat) who does not bind himself to accept the lowest one and reserves the right to accept or reject any or all the inquiry tenders without giving any reasons thereof.
11. The institute reserves the right to accept an offer, which is not strictly conform to the specifications but is otherwise, found suitable. If offers do not comply with specifications or are found in substandard condition, the same is to be taken from the institute, at the cost and responsibility of the supplier.

Sr. No	Item Description	Qty.	Unit Rate Rs. Ps.	Total Rs. Ps.
1.	Gold Medal Consisting of 40 g silver (50% Silver), having 50 mm diameter with the institute monogram embossed on one side and the required engraved inscription on the other side with gold plating of 750 mg, along with lamination and a presentation carry case	17		
2.	"Shri Rajani Kumar Majumdar Gold Medal" Gold Medal consisting of 40 g Silver (50% Silver) having 50 mm diameter with institute monogram embossed on one side and the required engraved inscription, as per wish of Dr. B. K. Majumdar, former I/c. Director, SVNIT, Surat on the other side, and having gold plating of 750 mg with lamination and a presentation carrying case	6		
3.	"Smt. Lakshmi Bala Majumdar Gold Medal" Gold Medal consisting of 40 g Silver (50% Silver) having 50 mm diameter with institute monogram embossed on one side and the required engraved inscription, as per wish of Dr. B. K. Majumdar, former I/c. Director, SVNIT, Surat on the other side, and having gold plating of 750 mg with lamination and a presentation carrying case	1		
4.	"Late Smt. Mahalaxmiben Natwarlal Patel Gold Medal" Gold Medal consisting of 40 g Silver (50% Silver) having 50 mm diameter with institute monogram embossed on one side and the required engraved inscription, as per wish of Shri N N Patel, on the other side and having gold plating of 750 mg , with lamination and a presentation carrying case.	1		
5.	"Shri Sohrab S. Sopariwala Memorial Gold Medal" Gold Medal consisting of 40 g Silver (50% Silver) having 50 mm diameter with institute monogram embossed on one side and the required engraved inscription, as per wish of Dr. Sheru Sopariwala, on the other side and having gold plating of 750 mg , with lamination and a presentation carrying case.	1		
6.	"Smt. Bhavani Narendrakumar Mehta Gold Medal" Gold Medal consisting of 40 g Silver (50% Silver) having 50 mm diameter with institute monogram embossed on one side and the required engraved inscription, as per wish of Smt. Bhavani Narendrakumar Mehta, on the other side and having gold plating of 750 mg , with lamination and a presentation carrying case.	1		
7.	"Gold Medal – First Position" Gold Medal consisting of 40 g Silver (50% Silver) having 50 mm diameter with institute monogram embossed on one side and the required engraved inscription, as per wish of Prof. M. A. Mulla, Dept. of Electrical Engineering, SVNIT, Surat on the other side and having gold plating of 750 mg , with lamination and a presentation carrying case.	1		
8.	"Siddhartha Gupta Gold Medal" Consisting of 40 g silver (50% Silver), having 50 mm diameter with the institute monogram embossed on one side and the required engraved inscription on the other side with gold plating of 750 mg, along with lamination and a presentation carry case	2		
(A)	Total Taxable Amount			
(B)	(+)GST @ %			
(C)	Total Amount (including all taxes) (A+B)			
(D)	(+)Any other incidental cost all inclusive (E.g. Transportation, Packing, logistics etc.)			
(E)	Final Quoted Price (C+D)			

Note:

1. Quotation must be provided on the firms/company's letter head.
2. The items will be accepted only after quality and content checks at Dean academic office, SVNIT Surat.
3. In addition to the Quoted Price, the vendor should also send the acceptance in toto to all the terms & conditions mentioned in this enquiry on its firm's letter head.
4. The payment will be made within 30 days of the receipt & acceptance of the order

Yours faithfully,

[Signature]
DEAN (ACAD.)
[Signature]